

**PERSON SPECIFICATION**  
**Apprentice Mechanical Engineering Apprentice**  
**Vacancy Ref: N1930**

| Criteria  | Essential/<br>Desirable | Application Form /<br>Supporting Statements/<br>Interview * |
|---|-------------------------|---|
| A minimum of 5 GCSEs including Maths – Grade A-B<br>English and a Science Subject – Grade A-C   | Essential               | Application Form  |
| Ability to learn from observing and motivated to use your initiative to get the most from your training   | Essential               | Supporting Statements /<br>Interview                        |
| Have the ability to apply a wide range of taught practical, technical and problem solving skills to project work                                  | Essential               | Supporting Statements /<br>Interview                        |
| Capable of working with and communicating with people at all levels   | Essential               | Supporting Statements /<br>Interview                        |
| Conduct yourself in a responsible and professional manner   | Essential               | Interview   |
| Ability to learn and use new ideas and techniques   | Essential               | Supporting Statements /<br>Interview                        |
| Demonstrate appropriate reasons for applying for this apprenticeship  | Essential               | Supporting Statements /<br>Interview                        |
| Problem solving skills – ability to identify problems, look for and carry out solutions   | Desirable               | Supporting Statement /<br>Interview                         |
| A good level of practical, verbal, writing and computer skills.   | Desirable               | Application Form /<br>Interview                             |
| To be able to demonstrate an understanding of basic engineering, scientific principals or practical skills gained from school lessons or hobbies. | Desirable               | Interview/Practical<br>Exercise                             |

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- **Application** – assessed against the application form, CV or covering letter to create a shortlist of candidates. Your application will be “scored” on the basis of how you demonstrate that you meet these criteria.
- **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” on the basis of how you demonstrate that you meet these criteria as part of the shortlisting process.
- **Interview** – assessed during the interview process by interview questions, tests or tasks.